



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Section/ Unit Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: DIVISION QUARTERLY HINDSIGHT / YEAR-END PROGRAM IMPLEMENTATION REVIEW

DATE: January 2, 2024

1. The Schools Division of Marinduque ensures that Monitoring and Evaluation is in place in terms of tracking its implemented programs, projects and activities, and assesses whether the intended results have been achieved and the gaps between the target and actual output and outcomes have been addressed.
2. Relative to this, this Office, through the Project QAMESTAHAN of School Governance and Operations Division – School Management, Monitoring and Evaluation Section, shall spearhead the Division Quarterly Hindsight / Year-End Program Implementation Review (PIR) on January 9, 2024 from 8:30 AM to 4:00 PM at SDO Marinduque Conference Hall, Malusak, Boac, Marinduque.
2. This activity aims to:
 - a. assess the implementation of the major Programs, Projects and Activities (PPAs) of this Division vis-à-vis their committed outputs and targets for Quarter 4 of FY 2023;
 - b. track and report the progress of each project and activity of the major programs for FY 2023;
 - c. validate what have been achieved and its impact;
 - d. adjust the plans towards the achievement of the division educational objective; and

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- e. identify good implementation practices of the programs and projects based on experiences shared by the implementers to ensure effective implementation in improving learning outcomes and delivery of basic education services.
4. In preparation for the PIR, each functional division (OSDS, CID and SGOD) is directed to conduct its own internal Quarterly Hindsight / Program Implementation Review (PIR) using the prescribed MS Powerpoint format that can be accessed through the link <https://bit.ly/3TFmbOw>
5. Attached as Enclosures No. 1 and 2 are the Program of Activities and List of Participants.
6. For queries and clarification, please contact the School Governance and Operations Division, through Fretzie P. Alcantara, SEPS – SMM&E at email address fretzie.alcantara@deped.gov.ph
7. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

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**DIVISION QUARTERLY HINDSIGHT / YEAR-END PROGRAM
IMPLEMENTATION REVIEW**

SDO Marinduque Conference Hall,
January 9, 2023, Tuesday, 8:30 AM – 4:00 PM

PROGRAM OF ACTIVITIES

Time	Activity	In-Charge
8:30 – 9:00 AM	Opening Program	AVP
	Prayer	
	Nationalistic Song	
	Recitation of Quality Policy Statement	
	Welcome Remarks	MA. CECILIA S. MANAY Chief Education Supervisor, SGOD
	Presentation of Participants	REY R. RAYMUNDO EPS II – SMM&E
	Message	DR. LYNN G. MENDOZA OIC, Schools Division Superintendent
	Objectives and Mechanics of the Activity	FRETZIE P. ALCANTARA SEPS- SMM&E
Hindsight on the Status of Identified BCCs during the 3 rd Quarter RMEPA as presented during the TA-LACAYAN on December 12, 2023		
9:00 – 12:00 PM	HINDSIGHT / PIR PROPER	
	Status on the Allotment Releases and Utilization	ARLENE M. MARASIGAN Administrative Officer V – Budget
	Presentation of Accomplishments	
	<ul style="list-style-type: none"> • FY 2023 COMMITTED OUTPUTS AND TARGETS (4th Quarter – October – December 2023 • 2023 ANNUAL ACCOMPLISHMENT REPORT (JANUARY – DECEMBER 2023) <i>(per Project)</i> 	
	Project CAIMMSA (Curriculum Assessment, Instructional Management and Monitoring of Special Activities)	JOHN M. CHAVEZ Chief Education Supervisor, CID
Creating Tomorrow's Schools Today: SGOD V4.0	MA. CECILIA S. MANAY Chief Education Supervisor, SGOD	
LUNCH BREAK		
1:00 – 2:30 PM	Enhancing the Value of Performance through Better Customer Service	
	Administrative	MAY BERNADETH O. DELA ROSA Administrative Officer V
	Legal	ATTY. AYSEL LEA R. PALMERO Legal Officer

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	Finance	JOHN DHELTER P. PASTRANA Accountant III
	Information and Communications Technology	ENGR. DAVID M. ZOLETA, JR. ITO
Gender and Development (GAD)		MAITA M. LAZARES Education Program Supervisor Division GAD Focal Person
2:30– 4:00 PM	Discussion	Panelists: Schools Division Superintendent Asst. Schools Division Superintendent
	Ways Forward / Announcements	MA. CECILIA S. MANAY Chief Education Supervisor, SGOD
	Closing Remarks	FELIX M. FAMARAN Asst. Schools Division Superintendent
	Photo Opportunity	
	Closing Prayer	
4:00 PM onwards	Home Sweet Home	

KYLE DAVID V. ATIENZA
Senior Education Program Specialist
Master of Ceremony

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January 9, 2023, Tuesday, 8:30 AM – 4:00 PM

LIST OF PARTICIPANTS

No.	NAME	DESIGNATION
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT		
1	Dr. Lynn G. Mendoza	Schools Division Superintendent
2	Felix M. Famaran	Asst. Schools Division Superintendent
3	May Bernadeth O. dela Rosa	Administrative Officer V
4	Arlene M. Marasigan	Administrative Officer V
5	John Dhelter P. Pastrana	Accountant III
6	Atty. Ayzel Lea R. Palermo	Legal Officer
7	Engr. David M. Zoleta, Jr.	Information Technology Officer
CURRICULUM IMPLEMENTATION DIVISION		
8	John M. Chavez	Chief Education Supervisor
9	Jelly L. Sore	Education Program Supervisor
10	Florie M. Regencia	Education Program Supervisor
11	Dr. Ma. Shiela S. Saet	Education Program Supervisor
12	Dr. Nestor T. Rualo	Education Program Supervisor
13	Rolito M. dela Cruz	Education Program Supervisor
14	Cristina R. Raza	Education Program Supervisor
15	Dr. Mariam B. Rivamonte	Education Program Supervisor
16	Dingson A. De Sena	Education Program Supervisor
17	Aurea L. Mazo	Public Schools District Supervisor
18	Myra R. Labay	Public Schools District Supervisor
19	Dr. Elvin C. Perlas	Public Schools District Supervisor
20	Dr. Josephine V. Marciano	Public Schools District Supervisor
21	Dr. Maria Lourdes P. Ricohermoso	Public Schools District Supervisor
22	Constancia R. Vasco	Public Schools District Supervisor
23	Warlito P. Constantino	Public Schools District Supervisor
24	Dr. Jay P. Pena	Public Schools District Supervisor
25	Maridel G. Lincallo	Public Schools District Supervisor
26	Michelle M. Mutya	EPS II - ALS
School Governance and Operations Division		
27	Ma. Cecilia S. Manay	Chief Education Supervisor
28	Maita M. Lazares	Education Program Supervisor
29	Bernadith R. Lacerna	Senior Education Program Specialist
30	Dr. Melanie M. Mendoza	Senior Education Program Specialist
31	Kyle David V. Atienza	Senior Education Program Specialist
32	Fretzie P. Alcantara	Senior Education Program Specialist
33	Marisol O. Luarca	Planning Officer III
34	Rey R. Raymundo	Education Program Specialist II
35	Abet R. Faundo	Education Program Specialist II
36	Mayda N. Lagran	Education Program Specialist II/ DIO

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37	Edgar H. Loto	PDO II / DRRM Coordinator
38	Engr. Arnold H. Moreno	Engineer III
39	Dr. Rica Mai O. Larga	Medical Officer
40	Dr. Eugenil Rodil	Dentist In-Charge

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